

Assessed by:		Date:	
Product/Substance Name:			
Manufacturer:			
*Attach data sheet to assessment			
How is it handled in use?			
Are there any specific risks when in is being handled?			
What control measures/precautions need to be in place when it is being handled?			
Where is it used?			
What is it used for?			
How frequently is it used?			
What quantity is used each time?			
What are the specific hazards when it is in use?			
Who is at risk when it is in use (e.g. staff/patient/visitors/contractors)			

What is the key health effect when it is in use?	
What is its route of entry into the body? e.g. inhalation/puncture/ingestion/absorption	
What control measures/precautions need to be in place when it is in use? e.g. cupboard /trained identified staff?	
What immediate first-aid responses are required should spillage or exposure occur? e.g. spills/ ingestion/ eye contact etc.	
Does it pose a risk of fire/ignition?	
Where & how is it stored?	
Are current storage facilities adequate?	
What control measures/precautions need to be in place when it is being stored?	
How is it disposed of?	

What control measures/precautions need to be in place when it is being disposed of?								
Training requirements?								
Risk Level (Select one)	No Risk:		Low Risk:		Moderate Risk:		Significant Risk:	
Action(s) to be taken to mitigate the risk								
Overall assessment & recommendations								
Signature:					Date:			

* Completed risk assessments are to be stored locally in the regional H&S folder and reviewed at regular intervals. The review is to confirm that the existing assessment is still suitable and sufficient. If this is found to be the case, then no further action is required. However, if it appears that the assessment is no longer valid, there is a requirement to revisit the part(s) that no longer reflect the new situation, the whole document does not need to re-visited.

The local senior management team/health and safety represented should be notified of any significant uncontrolled risks and a Datix raised.

Related documents: V-HS 650 COSHH Policy/V-C 370 Clinical Waste Policy/Contamination Process